


SCHOOL OF SPECIAL EDUCATIONAL NEEDS - MEDICAL AND MENTAL HEALTH
MINUTES - SCHOOL COUNCIL MEETING
3.30pm – 5.00pm Tuesday 8th December, 2020
PCH – L3 Conference Room


Council Members: Caleb Jones (*Principal SSEN:MMH*), Mary Turner (*Chair & Community Representative*), Terri-Lee Barrett (*Nurse Co-Director, CAHS, Community Health*), Sharon Delahunty (*Nurse Director, Service 5, FSH*), Alison Elgar (*Community Representative*), Jo Hicks (*Teacher SSEN:MMH*), Louise Splatt (*Senior Occupational Therapist, EMyU*), Deborah Stamatiou (*Teacher SSEN:MMH*), Betty Steamer (*Midwest CAMHS, Team Leader*), Marya Stewart (*Director, Christian Services, Trinity College*), Sylinda van Amerongen (*Community Representative*)

Executive Officer: Michelle Saunders (*Corporate Services Manager SSEN:MMH*)

Apologies: Terri-Lee Barrett, Sharon Delahunty, Louise Splatt, Betty Steamer

Guests:

AGENDA	LED BY	DISCUSSION	ACTION
1. Chairperson's Welcome	Mary	Mary welcomed members to the meeting. Mary advised members that Sylinda was having difficulty attending due to poor internet connection but would persevere. (Sylinda joined the meeting at 4.15pm)	
2. Apologies	Mary	Apologies received from Terri-Lee Barrett, Sharon Delahunty, Louise Splatt, & Betty Steamer.	
3. Acknowledgement of Traditional Custodians	Mary	Mary acknowledged the traditional custodians of the land.	
4. Conflict of Interest	Mary	There was no conflict of interest declared.	
5. Minutes of Last Meeting	Mary	The minutes of the previous meeting were accepted. <i>Alison/Deborah</i>	
6. Business Arising from the Minutes	Mary	ACTION 1 – Suggestions for nominations to replace Armando as public school council member received from Armando. Mary and Caleb to follow up prior to first meeting in 2021. There was no other Business Arising.	
7. Principal's Report	Caleb	Caleb spoke to the Principal's Report and highlighted key areas not being discussed later in the Agenda.  SSENMMH T4 2020 Principals Report.pd <u>Medical Referral Project</u> - Caleb advised the school was almost back to 'business as usual' although the end of year was always a busy time for students and	ACTION 1 – Principal's Report to be included with Minutes.

		<p>teachers. As of last week, there were no students being taught by SSEN:MMH teachers as part of the Project. Some re-engagement support was being provided to a few students transitioning back to school. The Council discussed the hours of support provided to students by SSENMMH during Covid 19 in comparison to 'normal'. Mary noted that based on Term 4 figures provided in the Principal's Report, student numbers had returned to a normal level, but the school was providing more hours of support. The Council also discussed the possibility of re-establishing the Medical Referral Project if WA was to experience a Covid19 2nd wave. Caleb advised that should this happen, the referral process now applied the AHPPC guidelines to determine eligibility and an end dated medical certificate to provide a time frame for support will be required. SSEN:MMH remains prepared to scale up again if needed.</p> <p><u>Education Conversations Workshop Series</u> – Caleb contributed as a Principal Facilitator for these workshops. The workshops invited participation from the community with a cross section of stakeholders in attendance including representation from leadership, teachers, support staff, School Council Chairs, professional associations, unions and industry. Caleb found it a great opportunity for networking and increasing awareness of SSEN:MMH amongst stakeholders across WA.</p> <p>Caleb confirmed that Mary would be stepping down as Council Chair following the first meeting in Term 1 next year. Caleb thanked Mary in advance. Mary advised she would provide a handover to the incoming chair and was willing to participate in the Public School Review in Term 2, 2021.</p> <p>Caleb also advised that Sarah Kelly would be replacing Michelle as Executive Officer for the School Council in 2021 and thanked Michelle for her service to the Council.</p>	
<p>8. School Plan Progress</p>	<p>Caleb</p>	<p>Caleb presented a PowerPoint to council members to ensure they were up to date with the progress of the 2020 – 2022 School Plan. Implementation of the School Plan had been delayed until Semester 2 2020 due to Covid-19, however School Plan Working Groups were now progressing strategies.</p> <p style="text-align: center;">  MMH School Plan Progress & PSR - T4 </p>	<p>ACTION 2 – Michelle to provide School Plan document with Minutes</p>

<p>9. Public School Review</p>	<p>Caleb</p>	<p>Caleb advised he had received confirmation that the Public School Review postponed in 2020, has been rescheduled to Term 2, 2021. Due to the School Plan cycle – now in year 2 – most of the evidence prepared for 2020 was no longer appropriate, so the self-assessment process had re commenced. Most of the work in preparation for the Review would be completed by the end of Term 1. A peer Principal and Director would visit the school to review and discuss the self – assessment with school representatives.</p> <p>The Public School Review is a self- assessment process -</p> <ul style="list-style-type: none"> • Judgement – How are you going? • Evidence – How do you know? • Planning – What are you going to do? <p>The Department of Education has developed The Standard to assist Schools to prepare for the Public School Review by providing examples within each of the five Domains being assessed.</p> <p>Caleb would confirm School Council involvement during the visit by peer Principal and Director, and SSEN:MMH would appreciate member’s involvement.</p>	<p>ACTION 3 – Michelle to provide a link to The Standard with minutes.</p>
<p>10. School Council Chair Nomination Process</p>		<p>Caleb confirmed that as Mary was stepping down as Chair a replacement from current members would be required. He encouraged members to consider the role and to rotate regularly through it, so there was no expectation the Chair would have to hold the position for a long period. Twelve monthly review is possible. Support for the Chair was provided by Caleb and the SSEN:MMH Executive Officer.</p>	<p>ACTION 4 – Caleb to call for nominations for Chair by next meeting.</p>
<p>11. Financial Reports –</p> <ul style="list-style-type: none"> - Operational One Line Budget Statement – as at 26th November, 2020 - SSEN:MMH Preliminary 2021 Funding Statement 	<p>Michelle</p>	<p><u>Operational One Line Budget Statement – 26th November, 2020</u> The report was tabled. Due to time constraints there was no discussion.</p> <p><u>Preliminary Student Centred Funding Statement</u> was tabled showing an allocation for 2021 of \$7,093,622. This statement is the first using funding model negotiated and approved in 2019.</p> <p>Caleb outlined how funding was allocated –</p> <p>Medical Health allocation – ranging from Short Term (5 or less hrs) @ \$187 per student and Long Term 4 (100+ hours) @ \$14,482 per student. Allocations were not based on number of students seen, rather number of hour’s students required support.</p> <p>Mental Health Allocation - based on a classification articulated through UWA research – Mild, Moderate & Severe, and funding per student allocated according to classification of disorders within this scale.</p>	

<p>12. Any Other Business</p> <ul style="list-style-type: none"> - Proposed 2021 School Development Days - Meeting Dates 2021 	<p>Members</p>	<p>2021 School Development Days were endorsed by the all Council members in attendance as follows -</p> <p>Term 1: Thursday 28th Jan and Friday 29th Jan</p> <p>Term 2: Mon 19th April</p> <p>Term 3: Mon 19th July and Tues 20th July</p> <p>Term 4: Friday 17th Dec</p> <p>School Council Meeting Dates for 2021 were agree by Council as follows - 30th March, 22nd June, 14th September, 7th December.</p>	
<p>13. Next Meeting - Tuesday 30th March 2021, 3.30pm</p>			<p>ACTION 5 -</p> <p>Sarah to provide links to Modules 3 & 4 for next meeting.</p>
<p>14. Meeting Close</p>		<p>5.10pm</p>	