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**SCHOOL OF SPECIAL EDUCATIONAL NEEDS: MEDICAL AND MENTAL HEALTH**  
**MINUTES - SCHOOL COUNCIL MEETING**  
**3.30pm – 5.00pm Tuesday 15<sup>th</sup> June 2021**  
PCH L3 Conference Room

**Council Members:** Caleb Jones (Principal SSEN:MMH), Jo Hicks (Senior Teacher SSEN:MMH, Deborah Stamatiou (Senior Teacher SSEN:MMH), , Terri-Lee Barrett (A/Exec Director, CAHS),; Sharon Delahunty (Nurse Director, FSH), Amber Lewis (Student Representative); Aaron Thomas (Principal, Margaret River PS)

**Chair:** Alison Elgar (Community Representative – Parent)



**Executive Officer:** Sarah Kelly (Corporate Services Officer, SSEN:MMH)

**Apologies:** Louise Splatt (Senior Occupational Therapist, EMyU); , Betty Steamer (Team Leader, Midwest CAMHS); Sylinda van Amerongen (Community Representative - Parent); Marya Stewart (Director, Christian Services, Trinity College)


**Guests:** Gemma Slater (Senior Teacher SSEN:MMH)

AGENDA	LED BY	DISCUSSION	ACTION
<b>1. Chairperson's Welcome</b>	Alison	Alison welcomed old and new members to the meeting. Caleb introduced Aaron Thomas, new community representative for Education and all members present were introduced. Aaron is Principal at Margaret River Primary School.	
<b>2. Acknowledgement of Traditional Custodians</b>	Alison	Alison acknowledged the traditional custodians of the land	
<b>3. Apologies</b>	Alison	Apologies received from Louise Splatt, Betty Steamer, Sylinda van Amerongen and Marya Stewart	
<b>4. Conflict of Interest</b>	Alison	There was no conflict of interest declared.	
<b>5. Business arising from the last Meeting</b>	Alison	Caleb approached the country and metro school nominations – Aaron attending today, will be seeking a metro school rep.  No other business arising	




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<p><b>6. Minutes of the last meeting</b></p>	<p>Alison</p>	 Minutes Mar 30 2021.docx Deb S and Jo Hicks accepted the minutes	
<p><b>7. Membership</b></p>	<p>Caleb</p>	<p>Well wishes to Alison stepping down - SSEN: MMH is so grateful to Alison as a parent member, 8 years membership with the school council.            In terms of membership, there are 2 vacant parent positions open. Please actively share with networks and families. SSEN:MMH staff are approaching parents who may have capacity to nominate.</p>	<p><b>ACTION 1</b>            All staff and members to share parent positions available</p>
<p><b>8. Public School Review - Report &amp; Reflections</b></p>	<p>Caleb</p>	 Public School Review report and C Congratulations and thank you to council members and staff.  Final report attached. Review group were impressed by the feedback included from so many different community and staff.  Any comments or feedback on the process please let Caleb know.	<p><b>ACTION 1</b>            Caleb Jones to follow up with feedback to PSR</p>
<p><b>9. Principals Report</b></p>	<p>Caleb</p>	<p>Caleb tabled and spoke to the Principal's Report.             Completion of school review a key Term 2 activity.             Substantive AIEO starts next semester             Form and function review for Statewide Services             Student voice: in past 8 weeks, SSEN had 81 student responses – amazing response. 4 times more than NSOS. Thanks to the student voice working group.</p>	



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		<p>Parent and Student NSOS surveys and graphs provided, positive feedback generally as previously</p> <p>Student survey more beneficial than national survey as national survey doesn't capture a specialist school needs.</p> <p>National Reconciliation Week – all positive feedback. A number of other events, available in the Events page of our school website.</p> <p>NAPLAN support completed.</p>	
<b>10. Financial Reports</b>	Caleb	<p><u>Operational One Line Budget Statement – as at 14<sup>th</sup> June 2021.</u></p> <p></p> <p>Operational One Line Budget Statement</p> <p>The report was tabled.</p> <p>Caleb explained surplus over from 2020 due to COVID 19. At the time of print, a number of positions not yet filled which will be for Sem 2 and contributing to budget projection, eg Wheatbelt CELT, AIEO, Corp Services, Resource Centre and some cover for staff on leave.</p> <p>High demand in health for eating disorders, due to an increase in demand – some budget allocation is going into more teaching for eating disorders across programs – Department targeted fund provided until end of calendar year.</p>	

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<p><b>11. Return to school support</b></p>	<p>Amber</p>	  <p>Agenda Item Amber Public School Lewis SSENMMH.doReview report and C</p> <p>Amber discussed gaps in regards to more complex or prolonged health cases. Sometimes a phone call or email not enough to ensure smooth transition after hospital stay. She suggested it would be a good process to have a SSENMMH representative meet with student, family and teachers when students don't have a health team linked to a teacher. Some teams receive more support than others.</p> <p>Provide more support to integrate back to school will help not feel marginalised at school and improve continuity of learning. Group identified some gaps where students are not getting the support required – including Rare diseases.</p>	<p><b>ACTION 1</b></p> <p>Caleb Jones to contact transition working group. Actioned on the 17/06/21</p> <p><b>ACTION 2</b></p> <p>Caleb to discuss with leadership where health teams currently don't have a teacher but can generically refer.</p>
<p><b>12. Annual Report 2020</b></p>	<p>Gemma</p>	 <p>2020 SSENMMH ANNUAL REPORT fin</p> <p>Gemma highlighted annual report key points.</p> <p>Report finalised with fantastic feedback from all stakeholders.</p> <p>Acknowledgment of Country to cover Western Australia as many language groups – changes to be updated.</p> <p>Mary's last school council summary – Mary did a lovely report.</p> <p>Staff network meeting data to be included in PL.</p>	<p><b>ACTION 1</b></p> <p>Gemma to update Acknowledgement of Country to state wide.</p> <p><b>ACTION 2</b></p> <p>Gemma to follow up with staff network data</p> <p><b>ACTION 3</b></p> <p>Val to publish PSR to school website.</p>

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		<p>School visits – DG gave positive feedback.</p> <p>Partnerships – one new partnership (SIDE)</p> <p>Staff survey – showed positive feedback, improvement since last survey and areas that can improve. To be workshopped with staff at SDD Sem2</p> <p>Mobile technologies – how to integrate them into a hospital school setting. Previous SSEN:MMH action research published in 2020.</p> <p>Report to go on a SWAY and final document attached to school website</p> <p>Motion from council to endorse annual report – yes from all school council members.</p>	<p>Actioned on 17/06/21</p>
<b>13. Election of Council Chair</b>	Caleb	<p>Caleb sought any member who would be prepared to chair for a year, a community rep. Decision made to cycle through members each meeting presently.</p> <p>Deb S will chair next meeting</p>	
<b>14. DoE School Council/Board Training Modules &amp; Department of Education Police Clearance</b>	Caleb	<p><u>Training Modules</u> – ongoing for new members. Completed in cycle as required.</p> <p>All current members have police clearance.</p> <p> Module 2 - Foundations of an e</p> <p> Module 3 - Setting direction.pdf</p>	<p><b>ACTION 1</b></p> <p>Sarah to provide Module 2 and 3.</p>

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<b>15. Other Business</b>	Members	Mary Turner farewell event - Tuesday 20 July, 3 pm following school development day  Thank you and farewell invite for Mary will be sent via email.	<b>ACTION 1</b>  Sarah to send farewell invite to all members past and present and staff. Actioned on 17/06/21
<b>16. Next Meeting - 14/09/21</b>	Alison		
<b>17. Meeting Close</b>	Alison	Alison declared the meeting closed. 5.02pm	