

SCHOOL OF SPECIAL EDUCATIONAL NEEDS: MEDICAL AND MENTAL HEALTH
MINUTES - SCHOOL COUNCIL MEETING
3.30pm – 5.00pm Tuesday 14th September 2021
PCH L3 Conference Room and Webex link


Council Members: Caleb Jones (*Principal SSEN:MMH*), Jo Hicks (*Senior Teacher SSEN:MMH*); Marya Stewart (*Director, Christian Services, Trinity College*), Amber Lewis (*Student Representative*); Aaron Thomas (*Principal, Margaret River PS*); Louise Splatt (*Senior Occupational Therapist, EMyU*).



Chair: Deborah Stamatiou (*Senior Teacher SSEN:MMH*)





Executive Officer: Sarah Kelly (*Corporate Services Officer, SSEN:MMH*)

Apologies: Sharon Delahunty (*Nurse Director, FSH*); Terri-Lee Barrett (*A/Exec Director, CAHS*); Sylinda van Amerongen (*Community Representative - Parent*); Betty Steamer (*Team Leader WACHS CAMHS, now Director CAHS CAMHS*).

Guests: Anita Jackman-Davey (*AIEO*)

AGENDA	LED BY	DISCUSSION	ACTION
1. Chairperson's Welcome	Deb S	Deb welcomed members.	
2. Acknowledgement of Traditional Custodians	Deb S	Deb acknowledged the traditional custodians of the land	
3. Apologies	Deb S	Apologies received from Sharon Delahunty, Sylinda van Amerongen and Terri Barrett	
4. Conflict of Interest	Deb S	There was no conflict of interest declared.	
5. Business arising since the last Meeting	Deb S	Caleb making progress with parent nominations and metro school nomination.	
6. Minutes of the last meeting	Deb S	 Minutes 15th June 2021.pdf Deb S and Jo Hicks accepted minutes.	
7. Introduction of Anita Jackman-Davey, AIEO	Caleb	Caleb introduced Anita Jackman-Davey, new AIEO. Anita gave all members background to her culture, employment experience and new role. Acknowledgement of staff reps that Anita has settled in well to the school.	
8. Financial Reports	Caleb	<u>Operational One Line Budget Statement – as at 6th September 2021.</u>	

		 <p>One Line Budget Statement 06092021</p> <p>The report was tabled. Caleb explained surplus due to a number of unfilled positions or filled just recently so not reflecting in the One Line Budget statement. Some adjustment expected towards end Sem 2 eg Wheatbelt CELT, AIEO, Corp Services, Resource Centre and some cover for leave.</p>	
<p>9. Principal Report and School Plan Progress</p>	<p>Caleb</p>	 <p>SSENMMH T3 2021 Principals Report.pd</p> <p>Caleb tabled and spoke to the Principal's Report.</p> <p>Key points highlighted: Term 3 began with mid-year SDDs:</p> <ul style="list-style-type: none"> • Whole School Lifting literacy launched • Additional staff in a number of areas – Corp Services, AIEO, Country staff, Eating Disorder related programs. • Highlight – thank you afternoon tea for Mary Turner. • CELT day, visit to Banksia Hill Detention Centre. <p>School Plan – provided progress report Form and function review for Statewide Services Student Voice Survey operational Senior Teachers and Extended Leadership completed training together on Growth Coaching - The Impact Cycle. Training was opportunity to create a time limited project role 'LETS Coach', to support new SSEN:MMH staff on our model and practices into 2022. The <i>Transition working group</i> have reviewed literature, considering improvements to current transition and school readiness documents and processes.</p>	

		The School is discussing draft MoU's with North, South and East Metro Health Services to uplift our capacity to identify and offer support to students across WA Health, particularly in the 16+ age group.	
10. 2021 Health team and Enrolled School Surveys	Caleb	 2019 Health survey letter.docx  DRAFT 2019 Survey to Health SurveyMoito Schools SurveyMc  DRAFT 2019 Survey to Health SurveyMoito Schools SurveyMc <p>Health Team and Enrolled School Survey drafts and communication letter provided. Immediately following the meeting as email follow up. Action for all members to review the templates for the Enrolled School and Health Team surveys and communication letter embedded in the agenda. Feedback to be followed by final surveys and a motion by email for council to support the use of the surveys in Term 4 2021.</p>	Action 1: All members, return feedback to Sarah by Oct 12th 2021.
11. Student Voice Survey updat	Deb	 SSEN MMH Term 3 Survey results Summr <p>Feedback from teachers that they felt that the high percentage of students responding with NO or DON'T KNOW to having discussed returning to school with their teacher could be influenced by some with shorter hospital stays and less intense transition requirement. Some improvements made to the branching of the survey.</p> <p>Based on the Term 3 results with the subgroups, this does not appear to have changed significantly and may be a good focus point for improvement for programs in hospital settings.</p>	

<p>12. Other Business</p>	<p>Members</p>	<p>Community member – 1 new parent has accepted role on council. Candice Carlon will attend next meeting.</p> <p>Betty Steamer has given notice to step down from her membership effective immediately. Caleb wrote to Betty to thank her for her 2 years contribution as Country Health rep. Betty appointed to a CAHS CAMHS leadership position. Caleb has initiated nomination process with WACHS.</p> <p>Aaron asked any strategic opportunity for SSEN:MMH to identify highly vulnerable students navigating hospital/health services but not referred to SSEN:MMH. Limitations at school breaks, Emergency, where Health deem not to engage but to consider other avenues across systems. Health reps at next meeting may also be able to assist in discussion.</p> <p>Thanks Marya for agreeing to chair next meeting.</p>	<p>Action 2: Caleb to confirm nomination with WACHS.</p> <p>Action 3: Sarah to add to next meeting agenda for discussion.</p>
<p>13. Next Meeting - Term 4, Tues 7th Dec 2021 @ 330pm</p>			
<p>14. Meeting Close</p>		<p>Deb S declared the meeting closed. 4.55pm</p>	