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**SCHOOL OF SPECIAL EDUCATIONAL NEEDS: MEDICAL AND MENTAL HEALTH
MINUTES - SCHOOL COUNCIL MEETING**

3.30pm – 5.00pm Tuesday 29 March 2022

PCH L3 Conference Room - *Please take the yellow lift to Level 3 and phone 6456 0383 to access doors*

TEAMS meeting link - [Click here to join the meeting](#)

Council Members: Caleb Jones (*Principal SSEN:MMH*); Amber Lewis (*Student Representative*); Sylinda van Amerongen (*Community Representative - Parent*); Candice Carlon (*Community Representative - Parent*); Terri-Lee Barrett (*CAHS Representative - Exec Director, CAHS*), Sharon Delahunty (*SMHS Representative - Nurse Director, FSH*), Louise Splatt (*EMHS Representative - Senior Occupational Therapist, EMyU*); Jo Mulder (*CAMHS Representative - Team Leader, South West CAMHS*); Marya Stewart (*Non-Gov School Representative - Director, Trinity College*); Aaron Thomas (*Public School Representative - Principal, Margaret River PS*); Deborah Stamatiou (*Senior Teacher SSEN:MMH*); Jo Hicks (*Senior Teacher SSEN:MMH*)

Chair: Marya Stewart



Executive Officer: apology from Sarah Kelly

Apologies: Terri Barrett, Jo Hicks, Louise Splatt, Aaron Thomas





Guests: Deb Pieterse

AGENDA	LED BY	DISCUSSION	ACTION
1. Chairperson's Welcome	Marya	Marya welcomed members to the meeting. Candice and Jo were again welcomed to the council as new parent and health representatives respectively.	
2. Acknowledgement of Traditional Custodians	Chair	Marya acknowledged the traditional custodians of the boodja.	
3. Apologies	Chair	Apologies received from Terri-Lee Barrett, Jo Hicks, Aaron Thomas and Louise Splatt.	
4. Conflict of Interest	Chair	There was no conflicts of interest declared.	
5. Business Arising from the Minutes	Chair	Actions from Term 3 meeting have been addressed. No other business arising.	
6. Minutes of Last Meeting	Chair	It was acknowledged that the Term 4 2021 meeting did not have a quorum and so although a record of discussion was kept and shared there were no official minutes for Dec 2021. A motion was passed to accept the minutes from the Term 3 2021 meeting. <i>Marya/Amber</i>	

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		 Minutes Term 4 7th December 2021.docx	
7. Review Terms of Reference - membership	Caleb	<p>One parent representative position remains vacant. School investigating nominations through other networks.</p> <p>Louise Splatt, EMHS Health representative, has given written notice today and will be stepping down due to changes in work circumstances. In her absence, Louise thanked for her support to the council.</p>	<p>Action 1: Members seek parent interest through their networks and link to Caleb.</p> <p>Action 2: Caleb to seek new nomination from EMHS.</p>
8. Principal's Report	Caleb	<p>Caleb tabled the Principal's Report as read and spoke to a few key points. This included progress on School Plan, student and school data, key events and milestones, thanks in incoming and outgoing staff and acting positions Term 2.</p>  SSENMMH T1 2022 Principals Report.pdf	
9. COVID-19 and SSEN:MMH <ul style="list-style-type: none"> - Immune Compromised Students - Blended Learning during WA Health Red SAR 	Caleb	<p>Caleb expanded upon the demand for COVID Medical Referrals and blended learning approach for WA Health Red System Alert and Response (SAR).</p> <p>To date, ~60 student referrals for learning at home where immune compromised.</p> <p>School operating during Red SAR with a blend of limited staff on the floor and other staff in virtual classrooms. Impressive work by staff and learning experiences had. Adjustments have been made for mental health program contexts.</p>	
10. Unidentified Student Support Pathway	Aaron	Aaron not in attendance.	Action 3: Item held over to next meeting.

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		Caleb explained history of the item being raised and relevance of the SA model documents shared.	
<p>11. Financial Report</p> <p>- Operational One Line Budget Statement</p> <p>- Cash Budget 2022</p>	Caleb	<p><u>Operational One Line Budget Statement - as at 31/12/21</u></p> <p>The report was tabled. Caleb explained interpreting the documents for new members. Caleb explained surplus due to positions unable to be in 2021 and the network funds of \$99,000 held by SSEN:MMH on behalf of the Specialist Schools.</p> <p><u>Preliminary Student Centred Funding Statement 2022</u></p> <p>The statement was tabled. Caleb explained the funding model for new members. Funds similar to 2021 with indexation.</p> <p><u>2021 school budget</u> was tabled.</p> <p>Caleb described key figures and finance committee decisions to accept increased and decreased planning D account spending and curriculum budget submissions.</p> <p><i>School budget was noted by council members.</i></p> <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  Operational One Line Budget Stateme </div> <div style="text-align: center;">  2022 Budget FINAL.pdf </div> <div style="text-align: center;">  6019 SSEN Medical and Mental Health F </div> </div>	
<p>12. School Funding Agreement</p> <p>- The 2022 School Budgets will be released in March 2022 and from this date your school's Funding Agreement will be available in the School Resourcing System (SRS).</p>	Caleb	<div style="text-align: center;">  Funding Agreement for Scho </div> <p>Caleb outlined the school's responsibility and accountability to spending through the annual funding agreement.</p> <p><i>Council noted and Chair to sign.</i></p>	<p>Action 4: Marya to sign and return to school.</p>
<p>13. Annual Report 2021</p>	Deb Pieterse	<p>Draft is still being finalised. Deb welcomed as guest. Deb outlined current sections of the draft. Open to feedback. Comment given to ensure report has representation of entire statewide school as best possible.</p>	<p>Action 5: Caleb/Deb to finish draft and email to all members.</p> <p>Action 6: Council to feedback and</p>

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		Public School Review, new Student Voice Survey and media release about students supported by SSEN:MMH feature. Thanks Sylinda and her daughter who contributed to the article. <i>The draft will be provided to all members by email.</i>	endorse via email during term 2.
14. Election of 2022 Council Chair	Caleb	Acknowledged Mary Turner, Alison Elgar, Deb Stamatiou and Marya Stewart who chaired a meeting each in 2021. Caleb noted his call for nominations for Chair with the agenda and papers. He explained that maintaining a rolling Chair is not viable. The level of commitment required of a Chair was described as not intensive and the high level of support provided by SSEN:MMH Principal and Corp Services. Not a role the Principal can conduct and not desirable to be a staff rep as important a community member provides oversight. Caleb explained nomination procedures for new Council Chair and called for nominations. Marya Stewart, non-government school representative nominated as Chair for 2022 and noted that a number of other representatives across parents, health were relatively new. All members supported the motion and accepted Marya as SSEN:MMH Council Chair 2022. Marya thanked by members and Principal.	
15. Any Other Business	Members	Caleb noted that maintaining workforce across all schools and other agencies has been challenging during 2022. The unfilled positions during Term 1 are expected to be filled but there is potential for another 1 or 2 positions to be unfilled until staff can be found and placed.	Action 7 - Sarah to provide links to Modules 5 & 1 for next meeting.
16. Next Meeting - 21/06/22			
17. Meeting Close	Caleb	Meeting closed at 5.05pm	