



HOME VISITS OR VIDEO CALL HOME TEACHING – CONDITIONS OF SERVICE

PARENTS/CARERS

- Sign a Consent Form to authorise the release of all documentation relevant to your child's education needs to support the enrolled school, Regional Office, and any other agencies involved.
- Inform the teacher of the responsible adult supervising the video call or face-to-face teaching session, along with any factors affecting your child's capacity to participate in the educational program.
- Before proceeding, inform the teacher if anyone residing in your home is in COVID-19 related self-isolation. This will be taken into consideration when determining the method of teaching delivery.
- Provide a safe environment for the student away from distraction and with a suitable workspace for teaching and learning with adequate light.
- If the teacher is providing face-to-face delivery in the home, please provide a suitable workspace considering:
 - Physical distance capacity of 1.5m+ from student and adult/others in the home
 - Access to hand hygiene facilities (hand washing)
 - A smoke free environment
 - No threat from pets, outside and inside the house.
- Give the teacher as much notice as possible of visit cancellations.
- Assist in implementing the education program as required. If online video call is the delivery method an adult may be requested to assist in program delivery, e.g. manipulation of concrete objects in a primary Maths activity.
- Assist in any behaviour management needs.

TEACHERS

- Understand and are sensitive to the individual needs of the student. Consider the child's feelings re: operating in a remote environment- e.g. possible feeling of being disconnected.
- Work in partnership with parents/carers & enrolled school in implementing the education program.
- Liaise and collaborate with the SSEN:MMH Coordinating Teacher & other agencies involved as necessary. Give parents/carers as much notice as possible of changing bookings or face-to-face visit cancellations by teachers.
- Assist with transition to school as necessary.
- Act professionally and respect family privacy.
- Assess any safety concerns and bring them to the attention of the Parent/ Coordinating Teacher/ Line Manager for follow-up.
- Alert the Coordinating Teacher/Line Manager immediately if a video call or face-to-face Home Teaching session is cancelled on the day of the session. This could enable possible redeployment of the face-to-face Home Teacher.

Your School of Special Educational Needs: Medical & Mental Health co-ordinating teacher is:

Telephone: 6456 0383	Mobile:	Email: