

**SCHOOL OF SPECIAL EDUCATIONAL NEEDS: MEDICAL AND MENTAL HEALTH
MINUTES - SCHOOL COUNCIL MEETING**

3.30pm – 5.00pm Tuesday 28th March 2023

PCH L3 West Office 3D6 - *Please take the yellow lift to Level 3 and phone 6456 0383 to access doors*

TEAMS meeting link [Click here to join the meeting](#)



Council Members: Caleb Jones (Principal SSEN:MMH), Marya Stewart (Non-Gov School Representative - Director, Trinity College); Amber Lewis (Student Representative); Sylinda van Amerongen (Community Representative - Parent); Candice Carlon (Community Representative – Parent); Sharon Delahunty (SMHS Representative - Nurse Director, FSH); Zoe Bosch (EMHS Representative – EMyU Senior Social Worker); Jo Hicks (Senior Teacher SSEN:MMH); Kay Hlaing (CAHS Representative – Director, Community CAMHS); Rachel Newton (CAHS Representative – Clinical Nurse Manager, PCH); Dani Valle (Senior Teacher SSEN:MMH); Aaron Thomas (Public School Representative - Principal, Margaret River PS); Jo Mulder (WACHS Representative - Team Leader SW CAMHS);







Chair: Marya Stewart



Executive Officer: Shayna Anderton (*Corporate Services Officer, SSEN: MMH*)

Apologies: Aaron Thomas, Jo Mulder, Sharon Delahunty, Shayna Anderton.

AGENDA	LED BY	DISCUSSION	ACTION
1. Chairperson’s Welcome	Marya Stewart	<p>Opened at 3.35pm. Welcome to new members</p> <ul style="list-style-type: none"> • Staff: Dani Valle • Health: CAHS reps - Rachel Newton & Kay Hlaing, EMHS rep - Zoe Bosch <p>New members acknowledged and thanked for joining and contributing as Health reps and staff. Introductions to other members.</p> <p>Guest attendees: Keren Provost, Assoc Principal - introduced and provided background and experience. Kristy Cook, AIEO - an apology but welcomed as new member of staff.</p>	
2. Acknowledgement of Traditional Custodians	Marya Stewart	<i>Kaya wandju Ngaala kaaditj Noongar Whadjuk moort keyen kaadak nidja boodja.</i>	

		Marya acknowledged the traditional custodians of the land on which we gather.	
3. Apologies	Marya Stewart	Above.	
4. Conflict of Interest	Marya Stewart	No conflict raised	
5. Business arising from the last Meeting	Marya Stewart	 Council Minutes Term 4 6th Decembe Action 1 Any additions to be emailed by council members. Action 2 Caleb follow up CAHS & EMHS nominations. Action 3 Executive Officer to provide all new members links to Modules 1 & 2 in Term 1. Action 4 Provide 2023 Chair nomination form prior to next meeting.	All actions completed. Motion to accept the minutes by Marya, seconded by Caleb
6. Principals Report	Caleb Jones	Report provided for members to read and a summary presented.  SSENMMH T1 2023 Principals Report an	
7. School Plan 2023-25 Draft	Caleb Jones	Draft provided in table form with the Principal's Report, for members to read and provide feedback, presented at the meeting. Caleb sought council feedback. Point provided by members related to Marketing & Communication and Induction, inviting SSEN:MMH to promote the school through Health induction	Action 1: Draft tabled with members, a request for feedback over 3 weeks. Caleb to call for council endorsement of the school plan 2023-25 early term 2.

		pathways and providing new SSEN:MMH staff with induction by a health manager/coordinator.	
8. 2022 Staff, Enrolling School & Health Team Surveys	Deb P & Sue B	<p>Summary of all survey results presented.</p> <p> </p> <p>Council Summary - Council Summary - 2022 Health Teams & 2022 Staff Survey.pdf</p> <p>Members noted some feedback indicating the value of the new school plan actions such as marketing & communication.</p>	Action 2: Survey summaries to be included in the school annual report 2022.
9. Financial Report	Caleb Jones	<p>Caleb summarised the financial reports.</p> <p>  </p> <p>Prelim 2023 SSEN Copy of 2023 FINAL Operational One Medical and Mental Budget withnotatioLine Budget Stateme</p>	Action 3: Marya called for a motion to accept the 2023 budget tabled. Seconded by Candice and Sylinda.
10. School Funding Agreement	Caleb Jones	<p>2023 agreement tabled and agreed by members for signing.</p> <p></p> <p>Funding Agreement - 2023.p</p>	Signed by Chair, Marya and Caleb.
11. Annual Report 2022	Deb Pieterse (apologies)	<p>Caleb noted draft still being prepared.</p> <p>Council agreed to receive the draft before next meeting, first for feedback and then motion to accept.</p>	Action 4: Caleb and Deb to finalise and circulate for endorsement.

<p>12. 2023 School Council Chair Nomination</p>	<p>Caleb Jones</p>	<p>Caleb thanks Marya for her time as Chair 2022.</p> <p>Marya explained the 12-month role is well supported by school and minimal commitment, aside from leading the meetings.</p> <p>No nominations received since call for nomination last meeting and the reminder prior to meeting. Caleb called for new Chair for 2023.</p> <p>No nominations received.</p>	<p>Action 5: A chair nomination to be confirmed prior to the Term 2 meeting.</p>
<p>13. Membership</p>	<p>Caleb Jones</p>	<p>School councils and boards - Department of Education</p> <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  Module 1 - Roles, responsibilities and Foundations of an € </div> <div style="text-align: center;">  Module 2 - </div> </div>	<p>Action 6: Modules provided for new members to complete.</p>
<p>14. Other Business</p>	<p>Members</p>	<p>None raised</p>	
<p>15. Next Meeting</p>		<p><i>Term 2, 20th June 2023</i></p>	
<p>16. Meeting Close</p>	<p>Marya Stewart</p>	<p>Meeting closed at 5.05pm</p>	