



# HOME TEACHING CONDITIONS OF SERVICE

*Ongoing access to home visits is subject to regular review in accordance with written medical advice.*

## PARENTS/CARERS

- Inform the teacher of the adult supervising the teaching session, along with any factors affecting their child's capacity to participate in the education program.
- Provide a safe environment for the teacher to work in, including:
  - smoke-free room,
  - minimal risk of infection from household members,
  - adequate safety precautions in place for misbehaving students,
  - responsible adult on premises during teacher's visit,
  - no threat from pets, outside and inside the house.
- Provide a suitable workspace for the teacher, including:
  - chair and desk/table space with adequate light,
  - minimal distractions (television/stereo noise, visitors, other children etc).
- Give the teacher as much notice as possible of visit cancellations.
- Assist in implementing the education program as required.
- Sign a Consent Form to authorise the release of all documentation relevant to your child's education needs from the enrolled school, Regional Office, and any other agencies involved.

## TEACHERS

- Understand and are sensitive to the individual needs of the student.
- Work in partnership with parents/carers in implementing the education program.
- Liaise and collaborate with the coordinating teacher & other agencies involved as necessary.
- Give parents/carers as much notice as possible of changing bookings or visit cancellations.
- Assist with re-entry to school as necessary.
- Act professionally and respect family privacy.
- Assess any safety concerns and bring them to the attention of his/her Line Manager for follow-up.

Your School of Special Educational Needs: Medical & Mental Health co-ordinating teacher is:

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|                      |         |        |
| Telephone: 6456 0383 | Mobile: | Email: |